

BUS LOOP, PARKING AND STUDENT DROP OFF AND PICK UP GUIDELINES

Most important, be patient and polite.
Drive slowly and carefully for all our children's safety.

The GES parking area is made up of three different areas for three distinct purposes: The BUS LOOP, the DROP OFF / PICK UP LOOP, and the PARKING LOT.(Map on reverse side)

BUS LOOP: *This is the first loop in the parking area - only busses may enter.*

Our bus loop is designated for the buses to drop off and pick up students and, therefore, is for bus traffic only during the morning hours before 8:00 a.m. and between 2:45 p.m. and 3:30 p.m. Please use extreme caution as there may be students walking to or from the buses to our school. PLEASE DO NOT BLOCK the entrance to this loop as you are waiting in line to drop off / pick up your students. Please pull to the right side of the drive into the parking area to allow for busses to enter.

DROP OFF / PICK UP LOOP: *This area is designated to drop off or pick up your students in an efficient manner.*

- We ask that you pick up your child through the specified loop, be respectful and follow directions from supervising teachers, staff and volunteers.
- Please display your Student Pick Up ID Badge on your passenger side visor (orange sheet)
- Students are to be personally escorted to their cars or they are to load in the "lined" areas of the pick-up loop only.
- Please do not ever leave your car unattended in the loop, as this is a cause for major delay. If you need more time, please park in the parking lot or in the spaces in the middle of the loop and WALK your students to the sidewalk or school.
- Do not "wave" your child over between cars or from the parking lot.
- Please continue through the loop patiently and as cars move through, pull up accordingly.
- Students should EXIT / ENTER the car on the PASSENGER SIDE (curb side).
- DO NOT PASS cars in the LOOP area unless directed by a supervising staff member.

PARKING LOT: *This area is at the far end of the parking area.*

This area is NOT an extra drop off loop. The parking lot is designated for parking only. If you are using the parking lot, you must walk your child to and from the parking lot to the school entrance.

AFTERNOON PICK UP:

Students will be dismissed at 3:00 pm. (1:00 pm on early dismissal days). Students will be waiting in a designated area to the right of the school entrance for parents to pick them up.

MORNING DROP OFF: Students will not be permitted in the school building prior to 8:30 am. All school doors will remain locked until this time. Please do not drop your child off at the school prior to 8:00 am, as there will not be adult supervision until 8:00 am. There will be staff members there to help guide traffic and get students into school safely.

Your support in following these guidelines is greatly appreciated. The safety of our students and staff is our number one priority. Thank you.